

**COUNCIL PRE-MEETING**  
Tuesday, April 6, 2021 5:30 p.m.  
Casper City Hall - Council Meeting Room

AGENDA

1. Parking Ordinance Revision
  2. Johnson Group Liquor
  3. Agenda Review
- Bright Spot – Retirement Ceremony for Police Office Don Crow 6:00 p.m.

Mayor Freel began the pre-meeting session at 5:34 p.m. with Councilmembers Cathey, Engebretsen, Gamroth, Johnson, Knell, Lutz, Pacheco, Pollock and Mayor Freel in attendance.

City Manager Napier explained that an ordinance and resolution would be coming before Council regarding changes to the parking laws and associated fees that were discussed at a previous work session. He indicated that staff is open to direction on the fees and any other matters regarding these changes to the parking regulations.

Councilmember Cathey asked if the fees would be part of the manual and if that would then require changes to the ordinance anytime a simple change was desired. City Manager Napier shared that it is preferred to have operational changes made by resolution rather than changing the ordinance every time, and offered that City Attorney Henley could offer a further explanation. Councilmember Cathey also suggested that reference to the parking manual specify the current version, rather than a specific version, so that the ordinance would not have to be modified each time the parking manual is updated.

City Attorney Henley shared that the ordinance would provide the detailed regulations but the fees would be set by resolution. The resolution would also adopt the parking manual and therefore changes to the manual could be handled by a resolution.

Councilmember Knell shared a common concern from citizens regarding paying a use fee after already paying to pave or improve the parking spot along the parkway.

City Manager Napier said that Council can set the fee as desired. He shared that a fee is necessary because this will take a public asset and make it available for private use. He also stated that the parkway was not designed for this use and that caution is needed to prevent the accelerated degradation of a City asset. And he noted that citizens can choose to enhance their private property at any time.

Councilmember Knell suggested changing the lanes to allow parking on one side of the one-way streets in the parkway.

Mayor Freel asked if Council should discuss fees at this time or at a work session. City Manager Napier said it could be discussed now, taken back to a work session, or amended on the floor during any of the upcoming readings. Mayor Freel requested putting discussion of the fees on the next work session, Council supported this.

Councilmember Pollock requested staff input on the suggestion of changing the lanes to allow parking on one side of the parkway. Councilmember Knell shared other considerations for changing the lanes. Mayor Freel confirmed that discussion of fees and staff input on the lane change option, if available, be discussed at the next work session.

Councilmember Pollock recused herself and left the room. City Manager Napier spoke briefly about the proposal for the Johnson group liquor licenses and requested further information from staff. Carla Mills-Laatsch, Licensing Specialist, described the proposal which involves the transfer of location for three retail liquor licenses and a request for the issuance of three new bar and grill liquor licenses. City Manager Napier added that every time-line and commitment made by the applicant has been met during this process. He also indicated that two bar and grill licenses would remain available, should Council grant the three requested licenses to this applicant. Council had no questions or comments. Councilmember Pollock returned to the meeting.

Mayor Freel adjourned the pre-meeting at 5:54 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor